

# Spotlight Dance Center

## Studio Policy

(248) 625-9030  
7183 N. Main, Suite B  
Clarkston, MI 48346

**\*Classes begin Saturday, September 12<sup>th</sup>!!!**

### **Class Tuition:**

Tuition is one annual fee divided into 9 equal payments (Sept. thru May.) Each payment is due the first class of each month. September's payment is due at registration. Auto-pay will be done the first of each month. **Tuition paid is non-refundable.** Preferred payments through the parent portal are credit/debit cards. It is the parent's responsibility to contact the studio if paying by check or cash. There is a \$25.00 fee for any checks that do not clear by the bank. Tuition not received by the 15<sup>th</sup> of the month will automatically incur a \$10 late fee. Withdrawal from the studio should be done at the end of the month as tuition is **non-refundable.** Early drop-outs are still responsible for payment, especially for classes taken.

### **Holidays/Studio Closures:**

The studio will be closed the following dates:

November 25 - 28, 2020 (Thanksgiving break)  
December 21, 2020 - January 2, 2021 (Holiday break)  
March 27 - April 3, 2021 (Spring break)  
May 29 - 31, 2021 (Memorial Day weekend)

### **Student Attire/Appearance:**

If a student shows up to class not dressed appropriately, the teacher has the right to dismiss that student from class.

- Hair must be pulled up in a ponytail or bun.
- Girls: leotards, tights, ballet skirts. **No tee-shirts or tank tops!** Jazz pants and dance shorts are allowed in jazz, contemporary and tap only with teacher permission. (Hip-Hop students may wear any of the above with a form fitting shirt.)
- Boys: sweat pants, shorts, dance pants, tank top, short-sleeve tee shirt.

**Shoes:** Ballet – pink ballet slippers with elastic sewn on  
Jazz – black jazz shoes, or split sole jazz shoes  
Tap – any style, black tap shoe  
Hip-Hop – **clean** tennis shoes (never worn outside); specific shoe requirements for recital will be announced at a later date.  
Lyrical – ballet shoes or turners; specific requirements for recital will be announced at a later date.  
Contemporary – bare feet or turners; specific requirements for recital will be announced at a later date.

\***Please note** – students in Level III, IV & V classes are required to wear particular shoes:

Ballet – pink **split-sole** ballet slippers  
Jazz – black **split-sole** jazz shoe  
Tap – black, full hard sole tap shoe (for toe-stand support)

The teacher reserves the right to change the above shoe requirements for the recitals.

Dance supply stores:

Trims & Togs Dancewear: 5713 Dixie Hwy, Waterford 248-623-1191  
Heart & Sole Dance Apparel: 9175 Highland Rd, White Lake 248-698-2625  
Barres N Blades: 694 S. Lapeer Rd, Lake Orion 248-693-8420

## **Costumes:**

Recital costumes will be ordered in December. The total price per costume will range between \$50.00 and \$70.00. Adult sizes tend to be near the higher range. The costumes are ordered from national companies and can take several months to receive. Costume deposits will be due in November and are as follows:

- \$50.00 costume deposit (per dancer per routine) for dancers ages 11 and under. (Child-size)
- \$60.00 costume deposit (per dancer per routine) for dancers ages 12 and up. (Adult-size)

We understand that costume deposits for multiple dancers/dances can add up. Please feel free to make payments as early as September towards the total deposits due.

Any remaining balance will be due before February 15<sup>th</sup>, 2021. No costume will be ordered without a deposit. Any costumes ordered late will be charged for extra shipping, and the total costume fee will be due at the time that this late order is placed.

## **Rehearsal/Recitals:** (These are tentative dates until we receive confirmation.)

Spotlight Dance Center will hold its dance recitals in June 2021 at Clarkston High School. Dress rehearsal for all classes is June 11<sup>th</sup>. Recital date is June 12<sup>th</sup>. **Dress rehearsal attendance is mandatory to be allowed to dance in the recitals.**

Admission for the dance recitals will be charged to cover the high cost for holding such an event. Recital ticket information will become available in the spring.

## **Severe Weather:**

In the event that classes must be cancelled due to severe weather, a message will be recorded on our voice mail (call after 3:00pm.) Classes are cancelled only when roads are hazardous for our staff and students. There are no refunds for cancelled classes.

## **Newsletters:**

Studio newsletters will be emailed to you monthly. Please do not disregard these newsletters! This is the only way to communicate important dates and deadlines to every family in the studio. If you are not receiving any information from us well into the fall, you must contact the studio.

## **COVID-19 Protocols:**

Every student must have their temperature taken and screening questions answered before entering the studio. Everyone ages 5 and up coming into the studio must wear a facemask. Dancers will have the option of removing the facemask if they begin to overheat. To reduce the possibility of COVID exposure, parents of students ages 6 and up will not be permitted into the studio waiting room. Younger students will be escorted by their teacher to the door to be picked up by their parent.

The same rules apply to the studio as in school with regards to COVID-19. If a dance teacher tests positive for COVID, those students will be contacted and advised to quarantine for 14 days. If a student was exposed to someone who tested positive, they must get tested and bring in a form from the doctor proving they are negative. Please consult your doctor if you have any concerns about symptoms or testing.